

# The Coastal Partnership

## Electronic Patient Record and The Sharing of Information

**Please read this form carefully. It gives you information about the sharing of your electronic patient record, summary care records and the choices you need to make.**

An electronic record of your care is kept in all the NHS places where you receive healthcare. These NHS care services can usually only share information from your records by letter, email, fax or phone. This can slow down your treatment and can mean information is hard to access or is delayed.

We use a computer system called SystmOne to store your electronic medical record. SystmOne allows the sharing of this information across different NHS care services. As a patient with us, you have a choice about how we share (or do not share) information about your care.

### Enhanced and Summary Care Records (SCR)

A summary care record gives details of medications, allergies and any bad reactions to medications you have had. It may be used if you phone the Out of Hours Service (111) or are seen at an Accident & Emergency department, to help with your treatment, ***but only with your consent at that time\****. We automatically enrol you for an SCR; the Enhanced SCR is your choice or you can opt out of both (see below).

#### Enhanced Summary Care Record (SCR) (only tick one option)

I would like an Enhanced SCR made available to others who may treat me, containing details of my medications, allergies and any bad reactions to medications I may have had, diagnoses, significant medical history, vaccinations and any end of life care plans. **- OR -**

I would not like an Enhanced SCR/SCR (delete as appropriate) made available to others who may treat me.

### Patient Record

Our medical record computer system (SystmOne) is used by lots of different NHS services: district nurses; health visitors; community services; hospitals etc. All your information recorded at these services can be viewed by clinicians that you are receiving care from, ***but only with your consent\****.

Our medical record system shares data in two ways, "Sharing Out" and/or "Sharing In":

#### Patient Record – Sharing OUT →

This controls whether the information **we hold about you** can be shared with **other NHS care services** where you are treated.

**Yes**  
(Shared Out)

**No**  
(Not shared)

#### Patient Record – Sharing IN ←

This controls whether you agree for **us to view information** you have agreed to share at **other NHS care services**.

**Yes**  
(Shared In)

**No**  
(Not shared)

#### Your Details

Your Full Name: \_\_\_\_\_

Your Date of Birth: \_\_\_\_\_

Your Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*\* In very exceptional circumstances, your information may be shared without your permission, for example if your life is at risk.*

Hemsby	Ormesby	Martham	North Caister	Norwich	New Costessey	Wymondham
1 Kings Court Hemsby Great Yarmouth NR29 4EW	Pippin Close Ormesby Great Yarmouth NR29 3RW	Hemsby Road Martham Great Yarmouth NR29 4QG	Branford Road Caister-On-Sea Great Yarmouth NR30 5NE	148 Old Palace Road Norwich NR2 4JA	23 Beechcroft New Costessey Norwich NR5 0RS	London Road Wymondham Norwich NR18 0AF
Tel: 01493 730 449 Fax: 01493 384 395	Tel: 01493 730 205 Fax: 01493 733 120	Tel: 01493 748 833 Fax: 01493 748 914	Tel: 01493 720 618 Fax: 01493 377 111	Tel: 01603 663 363 Fax: 01603 664 173	Tel: 01603 746 683 Fax: 01603 740 670	Tel: 01953 607 607 Fax: 01953 606 482